

Country Club of Paducah

Tennis Center

Online Court Reservation System

Version 1.0.0

March 25, 2020

Developed by Justin Farley

Background

Starting in Late 2019, the Country Club of Paducah Tennis Center started development of an online system for club members to reserve courts online. Because of the closure of the indoor tennis courts, fitness center, and tennis center, staff members have expedited the development of the online application so members can reserve courts without having to contact a Tennis Center staff member.

The online court reservation system can be found at: <https://www.ccptennis.com/>

Instructions:

Register an account

- a. Upon loading <https://www.ccptennis.com/> for the first time, please create an account by clicking the green 'Register' button. Fill in all appropriate forms and create a unique and secure password.
- b. You will access the site by using your member number (i.e. XXXX, 0123) and your own password.
- c. Note: We are requesting your phone carrier and phone number for a mass text system we are also in development, if you would like to opt out of this, please input XXX-XXX-XXXX.

Sign In

- d. Click the blue 'Sign In' button and fill in your member number and password.

Check current court reservations

- e. You can check current court bookings by clicking on the grey 'Choose Date' button. From there a window will popup that will allow you to choose a date.
 - i. NOTE: Members can only request up to 24 hours in advance.
- f. Select the date you would like to view and click the blue 'Save Changes' button.
- g. The court sheet should reload and display any available court times.

Reserving a court

- h. To reserve a court, start by choosing the date as you would in Part 3.
- i. Click the blue 'New Reservation' button on the top of the court sheets.
- j. A new window should pop up.
 - i. Fill in all applicable information

- ii. **Note: The Stadium Court is being used for lessons and thus subject to changes in member reservations.**
- iii. Once all reservation information is filled in, click the blue 'Confirm Reservation' button.
- iv. The automated system will determine if the court is available and reserve the court for you.
 - 1. If you get a warning about a court being unavailable, please double check your time and date, and try again. If the problem continues, contact Justin Farley by email @ justin.farley94@gmail.com or by phone at 270-331-1615. Text only please.
- k. Congrats! Your court is reserved!

Future

As we continue to develop this system, we welcome all feedback, questions, comments and concerns. We want to make this experience the best and easiest for all of our members and are looking for ways we can improve how best to serve you the member.

Thank you for your time.

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